



LOS ANGELES UNIFIED SCHOOL DISTRICT
Charter Schools Division

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Dear Affiliated Charter School Leaders:

The Charter Schools Division (CSD) hopes that your students, families, and staff are having a safe and strong first semester of this 2022-2023 school year. This communication provides pertinent information related to this year's affiliated charter school oversight. Please review this material closely so that your school(s) and staff may be further positioned for success in your service to students. In addition, as part of this year's planning, we look forward to resuming renewals in the 2023-2024 school year and will be in communication with the charter schools scheduled for renewal next year.

Target Windows for Material Revisions

On January 25, 2022, the LAUSD Board of Education adopted several amendments to the *LAUSD Policy and Procedures for Charter Schools* which included timelines for considering material revisions. As posted on the CSD website, for the 2022-2023 school year, the CSD has identified specific dates ("Target Window") for when material revision requests are to be submitted to the District in order for the applicable timelines to be met. Thus, the CSD expects all proposed material changes to a charter (whether deemed material or non-material for the purposes of processing) to be submitted during a Target Window.

The "Target Windows for Material Revision Submission" is a reference tool for the planning of any material revision submission to the CSD. While there is no applicable statutory or regulatory timeline governing when the chartering authority (i.e., LAUSD Board of Education) must consider the request for a material revision, in accordance with the LAUSD Policy and Procedures for Charter Schools, CSD staff will present its recommendation to the LAUSD Board of Education for consideration within 120 days after processing has commenced. Once submitted, CSD staff will first review the materials and determine, within seven (7) business days, if the information meets the minimum requirements for processing to begin. Thus, the dates provided as submission windows maximize the 120-day timeline for processing a material revision, and include the 7-day review period, preceding each corresponding Board meeting date. Details are posted on the CSD website: <https://achieve.lausd.net/cms/lib/CA01000043/Centricity/Domain/106/Target%20Windows%20for%20Material%20Revision%20Submission%202022-2023%2007-25-22.pdf>.

Please note that the last scheduled Target Window for Material Revision submissions for this school year is February 2-3, 2023. Advanced planning by the charter school will be important to ensure that the material revision is complete and submitted no later than February 2-3 for consideration by the Board of Education in the 2022-2023 school year, considering the Board of Education's current schedule of meetings through June 30, 2023.

Updates to the 2022-2023 Performance-Based Oversight Tools and Guides

As you prepare for this year's Annual Performance-Based Oversight Visit (APBOV), we want to highlight some of the key changes in the *Annual Performance-Based Oversight Visit Report* template and the oversight preparation guidance.

Annual Performance-Based Oversight Visit Report for Affiliated Charter Schools 2022-2023

School Governance:

- This category now includes a third performance indicator titled “Responsive and Accountable School Governance.” For this indicator, the school will demonstrate how it considers school performance data, stakeholder input, and other data to inform and guide its decision-making in support of the District’s Strategic Plan, the school’s action plan(s), continuous improvement of student achievement and growth, and overall public school excellence.

Student Achievement and Educational Performance:

- Due to the COVID-19 pandemic, state law suspended the reporting of state measures on the 2021 California School Dashboard. The color-coded performance level or Change level will not be issued due to the suspension of state measures on the 2021 Dashboard and not having two consecutive years of reported data. Accordingly, indicators in the Student Achievement and Educational Performance category for the 2022-2023 Annual Performance-Based Oversight Visit Report are scored based on 2022 Status level data except for the College/Career Indicator (CCI), as CAASPP testing was optional for the 2020-2021 school year. CCI will resume with “Status Only” reporting on the 2023 Dashboard.
- **A1-A3 and A7: Dashboard Indicator** Status will be scored as follows:
 - 4: Very High
 - 3: High; or Medium and at/above statewide Distance from Standard (“DFS”)
 - 2: Medium and below statewide DFS or Low
 - 1: Very Low
- **A5-A6: Dashboard Indicators** Status will be scored as follows:
 - 4: Very Low
 - 3: Low; or Medium and at/below a statewide percentage
 - 2: Medium and above statewide percentage or High
 - 1: Very High
- **A12: Internal Assessment-Verified Data Implementation** is based on the charter school’s self-reported data and submitted Self-Reflection and will not be scored.
 - The information is to determine the charter school’s verified data implementation, as applicable. As a part of renewal (once and as applicable) for charter schools that are identified by the CDE as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either: a) the school achieved measurable increases in academic achievement, as defined by at least one year’s progress for each in school; or b) strong postsecondary outcomes equal to similar peers.

- The LAUSD Board shall only consider verified data adopted by the State Board of Education ([Approved List](#)). In addition, the staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3)). Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

Affiliated Charter School Annual Performance-Based Oversight Visit Preparation Guide 2022-2023

This year, the CSD is returning to the standard in-person site-based APBOV model employed before the pandemic. The APBOV will entail a one-day site visit, which will include (a) the Opening Meeting with the school's leadership team to discuss/debrief the information and data presented in the school's Self-Reflection and identify specific practices to be observed during classroom visits; (b) classroom observations and subsequent discussion/debrief with school leadership; and (c) discussion of the results of our "digital binder" document review.

Dropbox

Similar to last year's oversight visit, please prepare "digital" binders of the school's documentation and upload them into Dropbox. You will need to create a new folder, labeled "2022-2023," within the school's Dropbox folder. All documents and the school's Self-Reflection are due **five business days** before the scheduled date of the visit. Please see the attached oversight preparation guide for specific instructions regarding digital binder preparation. If you do not currently have access to your school's Dropbox folder, please contact Mr. Gustavo Birrueta at gustavo.birrueta@lausd.net to inform him of the name(s) of staff at your school who will need access.

Thank you for taking the time to review this important information. We remain committed to providing clear and accessible information to you. Please continue to communicate with your assigned CSD administrator as your primary contact in the Division regarding key charter school matters and for questions you might have. We look forward to continuing our collaboration together on behalf of students and families in Los Angeles.

Sincerely,



José Cole-Gutiérrez
Director, Charter Schools Division

Attachments:

Attachment A: *Annual Oversight Performance-Based Visit Report for Affiliated Charter Schools 2022-2023*

Attachment B: *Affiliated Charter School Annual Performance-Based Oversight Visit Preparation Guide 2022-2023*

Attachment C: *2022-2023 Affiliated Charter School's Self-Reflection*